

Fly Creek Board of Fire Commissioners Monthly Meeting  
Date: November 10, 2022

Present: Pam Deane (Treasurer), Henry Hight, Adam Kantor, Joan Kegelman (Chairperson), Cassidy Lent (Secretary), Lenny Pashley, Vincent Ruggiero (Vice Chairperson), Betty Staffin, Christine Voulo, Gary Wehner

Meeting called to order at 7:00pm

Pledge of Allegiance

Public Comments

It was asked if, after the public hearing, the board adopted the budget for 2023 and, if after that meeting, the adopted budget was brought to the town. This was addressed later in the meeting.

It was asked what the absentee ballot process will be. This will be addressed later in the meeting.

Reading of October Minutes: Cassidy Lent

Spelling edits (*copies to companies* and *firefights to firefighters*)

Motion to approve minutes made by Joan Kegelman, seconded by Vincent Ruggiero, approved and passed with above corrections.

Correspondence

None

Treasurer's Report: Pam Deane

Bills & Transfers

Pam Deane made note that Chris Kegelman's name was still on the account. Joan Kegelman thought the Cooperstown branch of NBT Bank took care of this. She will follow up on this.

Joan Kegelman had asked Pam Deane to research the refund related to the McQuade and Bannigan bill from the spring.

Joan Kegelman reported that she and Pam Deane met with Chris Kegelman, Cassidy Lent (arrived late), Vincent Ruggiero, Betty Staffin, and Christine Voulo on November 1. The discrepancy was located. It was the 2% fund, but it was the way it was put into the ledger. It was a clerical mistake and the numbers are all straight now.

## Bills

Spectrum (cable)	\$275.94
This is two months	
Town of Otsego (truck fuel)	\$222.57
Superior Plus (heating fuel)	\$347.35
Westlake Hardware (building maintenance)	\$171.82
CCS (Commercial Cleaning Service – clean fans in kitchen)	\$375.00
Joan Kegelman asked Vincent Ruggiero to give CCS a call to figure out when they came and who met with them.	
Kelly Steele (building maintenance)	\$100.00
Airgas (EMS)	\$126.00
NYSEG (electric)	\$465.48
The Daily Star (misc)	\$18.30
Betty Staffin (misc/training)	\$100.00
<u>Fly Creek Fire Company (reimburse – Whitesboro Springs)</u>	<u>\$3,643.44</u>
TOTAL	\$5,715.92

Joan Kegelman made a motion that the secretary send out the minutes to the board members to read over at the same time that they are sent to Adam Kantor for the company website. Seconded by Christine Voulo. Passed and approved.

Joan Kegelman made motion that material be sent to the treasurer by the Monday before the monthly Commissioners meeting. This would give the Commissioners a chance to look everything over before the meeting, where the bills would be paid and questions could be asked. Seconded by Vincent Ruggiero. Passed and approved.

### Chief's Report: Henry Hight for Chief Voulo

- 1) October calls - 6 Fire, 11 tones EMS
- 2) Training for car extrication
- 3) Al Hazen and Richard Colby in Basic EMT
- 4) Chris Kegelman in Advanced EMT
- 5) Company medicals will take place on January 10 (all material on pool table)
- 6) Drills to be held on November 14 and 28
- 7) 0512 – did not start the day of the truck fire and again on November 10 (today).  
Mechanic is coming tomorrow to look at truck.
- 8) No report for fire police or auxiliary

Motion to approve Chief's report made by Vincent Ruggiero, seconded by Betty Staffin, approved and passed.

### Old Business: UPDATES

- 1) Crash doors and new metal door in main hall – Vincent Ruggiero has contacted New Hartford Safe and Lock. They'll be coming on Wednesday, November 16 at 10am to put new push bar on the door that doesn't have one and to fix the others.
- 2) Septic tank pumpout – Christine Voulo reported that Green Pines had a septic emergency, so we will have to reschedule.
- 3) Automatic door openers – Also being looked at on Wednesday, November 16

### New Business

Joan Kegelman reported that there is now a procurement policy that has been put on bright green paper. It was decided that these will be kept in the Chief's office. If you need something, please fill this out and attach bill. The originals will be kept.

The District Election will be held on December 13, polls will be open 6pm-9pm at the firehouse. If you live in the Fly Creek Fire District, you can come and vote for 3 commissioner positions (5-year, 3-year, and 1-year positions), as well as the listed resolutions. Vincent Ruggiero is retiring, Gary Wehner and Joan Kegelman are substitutes currently filling positions for the remainder of 2022. Cassidy Lent has petitions for candidates who would like to run. You may contact her to figure out a time for delivery. They need to be in by November 23. Those petitions are only to go to those running for one of those terms.

*Resolution to Make the Office of the Fire District Treasurer an Appointive Position* read by Cassidy Lent. The resolution states that the position of the treasurer should be an appointive position rather than an elected position. Resolution passed, 4-1 (Aye: Joan Kegelman, Vincent Ruggiero, Christine Voulo, Gary Wehner; Nay: Betty Staffin). This will be on the ballot on December 13.

We have seven individuals within the fire district that are on the permanently disable list. If someone would like an application for an absentee ballot, please send a request to Cassidy Lent at PO Box 218, Fly Creek, NY 13337. These will be given to her and she will send you an application. On receipt of the application, these will be reviewed, according to the rules and law. Cassidy will then send out the absentee ballots.

Betty Staffin asked about the two special meetings that occurred recently, one being the appointment of the board of elections and the other being the budget hearing. Minutes from both meeting were read aloud later in the meeting.

### Dates of future meetings

December 8

### Q&A

Margaret Wolff received something from the cancer benefit program that she forwarded to Joan Kegelmann, who passed it along to Christine Voulo, who knows more about this. Christine Voulo reported that we need to resubmit our roster, as we have ten active firefighters, as well as two non-active firefighters. There are two options, basic (\$1,527.00) and enhanced (\$1,955.70). Christine made a motion to move forward with the enhanced plan to cover these members. Seconded by Vincent Ruggiero. Passed and approved. We will receive an invoice to pay for this.

Cassidy Lent read aloud the meeting minutes from the budget hearing, held on October 18, and the meeting to elect the board of elections, held November 1.

As it pertained to the budget hearing minutes, the budget was not adopted at the budget hearing, and only the proposed budget was turned into the town. It was questioned whether we will receive the tax levy money and whether the budget is legitimate. Joan Kegelmann will discuss this further with Mr. Hannigan.

As it pertained to the board of elections meeting, Betty Staffin asked where these names came from. Joan Kegelmann explained that Kelly Steele and Liz Susman have both done this before. Dani Dayton will be an alternate. Kathy Snyder is a friend of Liz Susman's, who will train Kathy. Joan was looking for people who had done it before.

Motion to adjourn meeting at 8:00pm made by Vincent Ruggiero, seconded by Gary Wehner, approved and passed.

Respectfully submitted,  
C. Lent